

## Usher Schedule, Spring 2010

- Apr**    **03**    **Saturday Easter Vigil Service, 7:00 p.m.**  
**No Saturday Service at 5:30 p.m.**  
**Joe Dunn, Sharon Fisher, Denise Harfield, \*David Powers,**
- 04**    **Easter Sunday, 8:30 a.m. and 11:00 a.m. services only**  
**\*Carol Albietz-Vigus, S. Bayyuk, Nina Beegle, Dallas Hawkins, Kameron Hawkins, Neil Herbison, Skip, Hubbard, Ken Mewhinney, Lesly Selby, Bill Selby, Karice Thompson Scott**
- 11**    **Flowering of the Cross. Combined Service at 10:00 a.m. No 9:30 a.m. service**  
**\*Andrew Brewer, Coralee Brewer, Jason Brown, John Moulton**
- 18**    **Deborah Coleman, \*George Coleman, Meredith Dement, Karen Martin**
- 25**    **Philip Ogden, Dawn Picken, Bill Rafferty, Susan Ridley**
- May**    **02**    **\*Phillip Piffer, Shirley Piffer, Lenora Lopez-Schindler, Richard Schindler**
- 09**    **Douglas Spruance, Karice Thompson Scott, \*Jan Watson, Paul Watson**
- 16**    **Carol Albietz-Vigus, Nina Beegle, Joe Dunn, Sharon Fisher**
- 23**    **Andrew Brewer, \*Coralee Brewer, Jason Brown, Philip Ogden**
- 30**    **Deborah Coleman, George Coleman, \*Denise Harfield, John Moulton**
- June**    **06**    **Dallas Hawkins, Kameron Hawkins, \*Neil Herbison, Skip Hubbard**
- 13**    **Karen Martin, \*Ken Mewhinney, John Moulton, Dawn Picken**
- 20**    **Phillip Piffer, Shirley Piffer, Jane Watson, \*Paul Watson**
- 27**    **David Powers, Bill Rafferty, Lesly Selby, \*Bill Selby**
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**Note: If you cannot serve on an assigned day, please swap with another usher from the list and notify the head usher. Should this be difficult, please notify S. Bayyuk at (509) 928-6782 or e-mail: [shibli\\_bayyuk@q.com](mailto:shibli_bayyuk@q.com)**

**\*Denotes Head Usher**

## USHER CHECK LIST

### Before Service starts

Please:

- Make sure to be at the Cathedral at least 30 min. before service starts
- Provide worshippers with Service Leaflet
- Welcome newcomers and visitors. If necessary show them how to follow the Service Leaflet and how to use the Hymnal and Prayer Books
- Whenever you think it is convenient, offer to escort newcomers and visitors to a pew
- Provide newcomers and visitors with Cathedral brochures
- Invite newcomers and visitors to the Coffee Hour
- Make sure they fill a Newcomer and Visitor card
- Introduce newcomers and visitors to the clergy and to some congregation members after the service.

### During the Service

Please:

- Count attendance at the beginning of service
- When asked by the head usher, participate in putting the offertory money away
- When asked by the head usher, participate in releasing the worshippers for communion

### End of Service

Please:

- Collect the used service leaflets from the pews and take them to the Cathedral office counter. Do not forget the North and South Transepts
- Collect the Newcomer and Visitor cards from the offertory plates and either give them to the head usher or put them directly in mail box of the responsible clergy

## HEAD USHER CHECK LIST

- Remind all ushers on the list for each Sunday to be present, either by e-mail or by phone
- Same as USHER CHECK LIST, and please:
- Get the hearing aids out and at the end of Service ensure their return to the Sacristy
- Ensure that all ushers are at church before service starts. If you are short of an usher, recruit someone from the worshippers to help
- The Bread and Wine will be brought forward when the ushers proceed for the Offertory. To promote participation of the congregation in the service, it is recommended that you ask two congregation members to carry the Oblations to the altar; otherwise, two of the ushers may do that
- Ask ushers to put the Offertory money away, and others to release worshippers for the communion
- Fill in the attendance sheet and place it in the collection plates